

Information clause

Pursuant to Article 13 Clauses 1–2 of the Regulation (EU) 2016/679 of the European Parliament and Council of 27.04.2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation) (

OJ EU L 119, p. 1), hereinafter GDPR, we inform that:

I. Personal data controller

The Controller of your personal data is the enterprise: Biuro Techniczno-Handlowe BTH Import Stal spółka z ograniczoną odpowiedzialnością with the office in Krakow, entered in the business register of the National Court Register kept by the District Court for Krakow – Srodmiescie in Krakow, Department XI for Commercial Matters under number: 0000537117, NIP 6793106652, REGON 360493386.

II. Data Protection Officer

We have appointed the Data Protection Officer, whom you can contact in the matters of protection of your personal data: Tomasz Kotarba, iod@bth.pl; tel. +48122523867, or in writing to the address of our office stated in section I.

III. Processing purposes and bases

The purposes of processing your data have been defined. As the controller, we will process your data:

1. to conclude the contract on the basis of your interest in our offer (the basis set out in Article 6.1b GDPR);
2. To carry out and on the basis of the contract when we concluded it (the basis set out in Article 6.1b GDPR);
3. for analytical purposes [better matching of services to the needs of our clients, general optimisation of our products, optimisation of support processes, building knowledge about our clients, financial analysis of our company, etc.] which is the performance of our legitimate interest (the basis set out in Article 6.1f GDPR);
4. for archival purposes (as evidence) that are the performance of our legitimate interest of securing information in case of the legal need to demonstrate facts (Article 6.1f RODO);
5. to establish, assert or defend against claims, if any, which is the performance of our legitimate interest (the basis set out in Article 6.1f GDPR);
6. to study satisfaction of clients which is the performance of our legitimate interest to determine quality of our support and satisfaction level of our clients with products and services (the basis set out in Article 6.1f GDPR);

IV. Right to object

At any time, you have the right to lodge an objection against processing of your data described above. We will cease processing your data for these purposes, unless we can prove that there are legitimate interests for us in your data that

override your interests, rights and freedoms or your data are necessary for us to establish, assert or defend claims.

V. Data storage time

Your personal data resulting from the conclusion of a contract will be processed over the period in which claims may arise that are related to this contract and is required by the provisions of tax law, that is for the period of 5 years as of the end of the year in which we concluded the contract.

VI. Data recipients

Your data may be accessible for our subcontractors (processors), e.g. legal companies, IT companies, loss adjusters, loss adjustment service contractors, haulage firms.

VII. Data subject rights:

Pursuant to GDPR, you have:

- a) the right to access your data and receive their copy;
- b) the right to rectification (correction) of your data;
- c) the right to erasure, the right of restriction of data processing;
- d) the right to lodge an objection against processing of data;
- e) the right to transfer the data;
- f) the right to lodge a complaint with a supervisory authority.

VIII. Information about the requirement / voluntariness of giving the data

Providing details is voluntary, but is necessary to conclude the contract with us.